



West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

Registered Office: Vidyut Bhavan, Karunamoyee, Bidhan Nagar, Block-DJ, Sec-II, Kolkata-700091

CIN: U40109WB2007SGC113473; website: www.wbsecl.in

Office Order No.: 105

Dated: 13/03/2023

Sub: Introduction of New Connection Application facility for the prospective L&MV consumers at Bangla Sahayata Kendras, GoWB

Ref: Office Order No: 56 Dated: 28.03.2022

Presently, collection against electricity bill & quotation for the existing / prospective L&MV consumers of WBSEDCL are being done through **Bangla Sahayata Kendras (BSK)** of GoWB as per Office Order No: 56 Dated: 28.03.2022. Additionally, another integration has already been made between BSK & WBSEDCL system so that intending L&MV consumers can also apply for new connections at the said BSKs.

The modality for the said new facility is given below:

- a. **Integration:** BSK portal will be hyperlinked to the existing related page of WBSEDCL portal. All functionalities like data entry, document upload and download etc. will be done on WBSEDCL portal only initiated from BSK Portal.
- b. **Scope:** Following facilities will be available on the BSK system:
 - Application of new connection for LT Consumers
 - Generation & Downloading facility of Quotation Letter
 - E-Payment of the quotation amount through SBIEPay Payment Gateway only as per the existing modality
 - Downloading of Payment Receipt
 - Checking of New Connection Application Status
 - Downloading of Welcome Letter on completion of new connection activities.
- c. **Application process:** To avail the facilities, intending consumers need to visit any BSK and share all required information and documents (ID & ownership proof as per WBERC guidelines) along with photo of the applicant to BSK operator. Thereafter, BSK operators will enter all required details, scan & upload the required documents as provided by the intending consumer on WBSEDCL Portal initiated from BSK system. All other activities will also be facilitated by the BSK operators as mentioned in the **Scope**.
- d. **Registration Process:** Initially, applicants' mobile no. will be verified first through OTP generated from WBSEDCL system. Applicants need to share the OTP with the BSK personnel to complete the registration process.
- e. **One Mobile No. for One Application:** Only one application can be submitted against a mobile no. as per the existing online application modality.

The system will be go-live on 14.03.2023.

This is for information to all concerned and their necessary action.

(Avijit Kumar Latua)
Director (HR)

Distribution: -

- i. The Director (Distribution), WBSEDCL
- ii. The Director (Finance), WBSEDCL
- iii. The CE, Distribution HQ, WBSEDCL
- iv. The CE, IT&C Cell, WBSEDCL
- v. The CE, CRM Cell, WBSEDCL
- vi. The CE, Regulation Cell, WBSEDCL
- vii. The GM (F &A), Corporate Finance, WBSEDCL
- viii. The AGM (F&A)-Revenue, Distribution HQ, WBSEDCL
- ix. The AGM (HR&A), Board Cell, WBSEDCL
- x. Zonal Manager: Kolkata/Burdwan/Midnapur/Berhampur/Siliguri Zone, WBSEDCL.
- xi. Sri Pankaj Kumar Sahoo, ACE, IT&C Cell, WBSEDCL
- xii. Sri Tuhin Sovan Koley, DE (IT&C), IT&C cell, WBSEDCL
- xiii. The Regional Managers: Alipurduar / Bankura / Bidhannagar / Birbhum / Burdwan / Coochbehar / Dakshin Dinajpur / Darjeeling / Hooghly / Howrah / Jalpaiguri / Malda / Murshidabad / Nadia / North 24 Pgs / Paschim Burdwan / Paschim Midnapore / Purba Midnapore / Purulia / Raiganj / South 24 Pgs Region, WBSEDCL
- xiv. The Divisional Managers: Alipurduar / Arambagh / Asansol / Balurghat / Bankura / Barackpur / Barasat / Baruipur / Basirhat / Behala / Belda / Berhampore / Bhangar / Bidhannagar-I / Bidhannagar-II / Bishnupur / Bolpur / Bongaon / Buniadpur / Burdwan (North) / Burdwan (South) / Canning(D)Div. / Chandannagar / Contai / Coochbehar / Darjeeling / Diamond Harbour / Dinhata / Domkal Division / Durgapur / Egra / Garia / Ghatal / Habra / Haldia / Howrah-I / Howrah-II / Islampur / Jalpaiguri / Jhargram / Jiaganj Division / Joynagar / Kakdwip / Kalingpong / Kalna / Kalyani / Kandi / Katwa / Kharagpur / Khatra / Krishnanagar / Kurseong / Mal / Mathabhanga / Memari / Midnapur / Mogra / Naihati / Nakasi Para / New-Town / North Malda / Purulia / Raghunathganj / Raghunathpur / Rampurhat / Ranaghat / Siliguri / Siliguri Sub-Urban / Singur / South Malda / Sreerampur / Suri / Tamluk / Tarakeswar / Tehatta / Uluberia / Uttar Dinajpur Division, WBSEDCL – With a request to circulate to all units under their control